

Turn your SharePoint document libraries into working business processes

dovetail

Make the information buried in contracts, policies and operational documents visible, actionable and ready for reporting.

The problem

**Your documents contain the information.
Your library doesn't show it.**

Most document libraries tell you little more than a filename, modified date and owner. The useful information is still inside the file.

Copilot for SharePoint brings that information into view, so you can use it across the business.

What this unlocks

Contract management: Track renewals, notice periods, values, obligations and risk

Policy management: Monitor ownership, approval status and upcoming review dates

Supplier records: Surface commitments, renewals, gaps and onboarding information

Project documents: Organise documents by project, site, owner, milestone and key date

BEFORE · DOCUMENT LIBRARY			AFTER · AUTOFILL LIBRARY				
Contracts + New			Contracts + New				
Name	Modified	Modified by	Name	Party	Renewal	Value	Risk
 Cloud services agreem...	4 Aug	J. Smith	Cloud servi...	OmniCloud	12 Oct	£84k	Medium
 Facilities contract.docx	29 Jul	A. Jones	Facilities...	CityWorks	3 Sep	£132k	High
 Software licence.docx	18 Jul	D. Patel	Software...	DataCore	18 Nov	£46k	Low
 Supplier terms.docx	9 Jul	S. Brown	Supplier te...	Northstar	20 Jan	£71k	Medium
You have to open every file to know what is inside.			The important information is visible, structured and ready to use.				

What Copilot for SharePoint can do for you

See

Views, filters, totals and calendars show what matters without opening documents one at a time.

Ask

Ask Copilot about one file or the whole library, then follow any answer back to the document it came from.

Act

Alerts, routing, approvals and processing all driven by information that has already been extracted.

Visualise

Move from operational views to fast HTML outputs and live dashboards inside SharePoint and Teams.

A contract library in practice.

Imagine a library containing 300 contracts. Autofill extracts the counterparty, contract value, renewal date, notice period and risk level into structured columns.

Dovetail then turns that information into a working contract process, with useful views, renewal alerts, owner notifications and reporting. People can see what needs attention without opening every document.

What value is hidden in your document library?
We'll show you what Copilot for SharePoint could do with it.

From document library to working business process

Autofill can extract information from your documents. The real value comes from deciding what information matters, how it should be structured and what the business should do with it.

That is where Dovetail comes in. We design the complete solution around your documents, processes and teams, then connect the information to views, Copilot, workflows, alerts, approvals and tailored SharePoint experiences.

Why work with Dovetail?

We do more than configure Autofill.

- Identify the use cases that will deliver meaningful business value
- Design reliable metadata around real decisions and processes
- Connect extracted information to automation, reporting and Copilot
- Build experiences people will actually use
- Deliver everything within your existing Microsoft 365 environment

What our clients say about us

“Dovetail quickly identified high-value use cases. Their support in developing tailored generative AI solutions has positioned our firm confidently at the forefront of legal innovation.”

James Chadburn — Managing Partner,
Dean Wilson LLP

“Dovetail worked closely with our key stakeholders to shape a comprehensive AI delivery approach. Their expertise gave us a clear strategy to enhance customer experience and drive business growth.”

Nigel Beighton — Chief Technology Officer,
Sunweb

01

UNDERSTAND THE PROCESS

We identify the documents, decisions, risks and tasks that matter to the business.

02

DESIGN THE INFORMATION

We define what should be extracted and structure the metadata around how people will use it.

03

AUTOMATE WHAT HAPPENS NEXT

We connect that information to views, alerts, approvals and Power Automate workflows.

04

CREATE THE RIGHT EXPERIENCE

We build an intuitive experience in SharePoint and Teams, including tailored SPFx solutions where needed.

Have a document library in mind?

Show us the documents and process you have today. We'll identify where Copilot, automation and a better SharePoint experience could save time, reduce risk and improve visibility.

Visit <https://dovetail.team>